



Government of West Bengal
Office of the Chief Medical Officer of Health
(Tuberculosis Control Unit)
District Tuberculosis Centre
Jalpaiguri-735101

Email : dtowbjpg@rntcp.org Phone: 03561228805



Memo No: CMOH /RNTCP/JAL / 972

Date: 30.11.2017

Notice for Expression of Interest "ACSM for Youth" Scheme from NGO

Expression of Interest is invited from eligible Non Government Organisations for partnership with District Health & Family Welfare Samity (RNTCP). Eligible Non Government Organisations (NGOs) are invited to submit proposals for partnership to support Revised National Tuberculosis Control Programme for "ACSM FOR Youth" Scheme.

Organisations that wish to participate in this Call for Expression of Interest are requested to send their submission in a sealed envelope clearly marked "NGO Call for Expression of Interest for "ACSM for Youth" Scheme 'at the following address:

To
The Chief medical Officer of Health, Jalpaiguri
Administrative Building,
1st Floor,
Hospital Para
Jalpaiguri 735101

Section 1: Background

1.1 RNTCP mandate	<p>The overarching goal of Revised National Tuberculosis control Program (RNTCP) in the next five years is universal access to TB care. To achieve the same, ACSM will be used to increase demand for early diagnosis and treatment and simultaneously improve standards of care.</p> <p>The demand will be created by focusing on audience based targeted interventions and community mobilization, RNTCP has thus focused on youth as the target audience which would form the core of the ACSM activities.</p> <p>Youth in this partnership option, would be the school children and college going youth for which NGOs/ private sector partners would be encouraged to apply.</p>
1.2 Cooperation from NGO	<p>The NGO partner would have to undertake the following activities:</p> <ol style="list-style-type: none">1. Involve school children of 10 high schools & at least 1 college, in the district as model for ACSM on TB control.2. Provide quarterly plan for involvement of school and colleges.3. Ensure formation of school health club with focus on TB control. Each club should have at least 10 members including one school teacher.4. Organize quiz, elocution competition, poster competition, essay competition with involvement of school health clubs.5. Organize health talk show in each school with involvement of RNTCP officials.6. Organize plays/ rallies with involvement of college going youth.7. Involve NSS in college for ACSM activities.8. Give annual award for the best work done for ACSM for college and school.9. Utilize youth for referral of chest symptomatic cases10. Utilize clubs for reaching families of children.

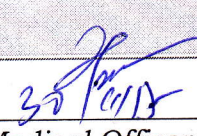
1.3 Grant in Aid & Specific results	<u>GRANT – in – AID Yearly</u>	
	1. For School activities @ Rs. 20,000 per school (10 schools)-	Rs. 2,00,000
	2. For College activities	Rs. 50,000
	3. For Documentation	Rs. 10, 000
	4. 15% Administration cost (of above 1+2+3)	Rs. 39,000
<u>Mode of Payment</u>		
Mode of payment will be Quarterly basis, after checking of performance .		
<u>Reporting Mechanism</u>		
After engagement of the NGO & implementing of the Scheme, the NGO partner would provide monthly report of all the activities carried out in each month as per format, with photograph and separate one page report for each activity.		

Section 2: Application requirements and timelines

2.1 Documentation required for the submission	The expression of interest shall include the following documentation:	
	<ul style="list-style-type: none"> • Application in NGO letter head • Photocopy of NGO registration with valid registration number • Annexure I • Annexure II 	
2.1 Indicative timelines	Pre EOI Submission Meeting	04.12.2017 (3PM) (Venue District Conference hall , DRS Building, Sadar Hospital Campus Jalpaiguri)
	Deadline for submission of EOI	12.12.2017

Section 3: Process

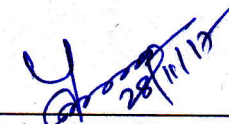
3.1 Selection criteria	Proposal relevance, quality and coherence	Includes review of the proposed programme: <ul style="list-style-type: none"> • Experience of activity in related field • Relevance of proposal to achieving expected results; • Clarity of activities and expected results; • Sustainability of intervention;
	Institutional capacity and sustainability	Includes a review of the NGO: <ul style="list-style-type: none"> • Expertise and experience in the sector/area; • Local experience, presence and community relations; • Management ability;
It should be noted that the District Health & Family Welfare Samity (RNTCP) has the final authority to approve or reject any proposed partnership.		


 Chief Medical Officer of Health
 Jalpaiguri

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1. Addl. DHS (TB) and STO, Department of Health & Family welfare, Govt. of West Bengal
2. Jt. DHS (TB) and Director STDC, Department of Health & Family welfare ,Govt. of West Bengal
3. Deputy CMOH-I/II/III/ZLO/DMCHO, Jalpaiguri
4. ACMOH-Sadar / Mal, Jalpaiguri
5. Superintendent-Jalpaiguri DH/ Mal SD Hospital
6. Dr. Quazi Toufique Ahmed, WHO, consultant
7. Dr. J. Roy MO-DTC, Jalpaiguri
8. BMOH-All
9. Office file


District TB Officer
Jalpaiguri & Alipurduar

Annexure II – NGO Identification Profile (to be completed by NGO Applicant)

The purpose of this profile is to provide key contact references to DH & FWS (RNTCP) field of work, technical and managerial capacities and comparative advantage in relation to the proposed programme(s). Information provided in this form will be used to inform the review and evaluation of NGO .

Section 1. NGO information			
1.1 Organization information	Organization Name		
	Acronym		
	Category of NGO		
	Address		
	Registration number	(copy of registration to be attached)	
	Telephone		
	Website		
1.2 Head of Organisation	Name, Surname		
	Function		
	Email		
	Telephone		
1.3 Contact person (if different from 1.2)	Name, Surname		
	Function		
	Email		
	Telephone		

4 Programme Proposal title(s) submitted with Application		
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Section 2. NGO expertise and experience in the sector area

2.1 NGO mandate, sector area and geographic coverage	
2.2 Available expertise and specialists	
2.3 Key results achieved over the past 3 years	

Section 3. Local experience, presence and community relations

3.1 Ongoing programmes in sector area	
3.2 Knowledge of the local context	
3.3 Existing networks	